KIDWELLY TOWN COUNCIL

18th APRIL 2023

At a Hybrid meeting of the POLICY & COMMUNITY DEVELOPMENT COMMITTEE held on Tuesday 18th April 2023

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| Present | Town Mayor | C.Peters |
|  | Deputy Mayor | C.Morgan |
|  | Councillors | J.Gilasbey, G.Bras, E.Reeves-Davies, J.Tarsnane, A.Herbert, D.Lloyd-Waterford, C.Peters-Bond, J.Maclaughland, L.Jones |
|  | Town Clerk | Virginia O’Reilly |
|  | Town Secretary | A Padgett |
| Apologies | Councillors | G.Beer, H.Griffiths, S.Ratty, J.Westlake |

**417 MEMBERS’ DECLARATIONS OF INTEREST**

There were no declarations of interest.

**418 FINANCE AND GOVERNANCE TOOLKIT**

This is an assessment tool to be used to quantify council activity and asses the level of success in achieving objectives, a tool to be used to improve effectiveness. It is in 2 parts. Part 1 will be carried out by the town clerk and chair of the Policy Committee councillor A.Herbert. This will form the basis for the assessment process in Part 2.

Part 2 will be considered by a working group of:- Cllrs L.Jones, J.Maclaughland, G.Bras, C.Morgan, J.Gilasbey. This will be a detailed analysis of the Part 1 criteria set out. Note and **Close** this item, until Part 1 is completed.

**419 TRAINING PLAN 2023-2024**

Training is not compulsory for individual councillors but highly recommended. It is mandatory for the council to keep records of the training undertaken by its members. To enable the council to track participation in training sessions – and pay the fees if necessary – members are requested to book sessions through the officers.

The county council provides 2 sessions each year on the Code of Conduct. It was stressed that attendance is vital.

Various suggestions for making the training, and attending sessions more accessible were considered. Note and **Close** this item.

**420 ANNUAL REPORT 2022-2023**

The compiling of the report is underway. Consideration of its contents will be undertaken upon completion.

Future items for committee consideration:-

Code of Conduct training

Council surgeries